

Donation Form

I, [DONOR]

[PLEASE PRINT]

Make a gift of the material listed below to Canterbury History Group Collection free from all claims and encumbrances.

I declare that:

- I am the legal owner of the material OR make it on behalf of
- I have made the donation of my own free will and without influence
- I am not the legal owner of any copyright to the material
- I give permission for any names provided to be published
- In making this donation I am aware that and give permission for the material to:
 - Be catalogued as part of the Canterbury History Group Collection or its legal successor
 - Be included as part of the online internet catalogue of the collection as part of the Victorian Collections database (see <https://victoriancollections.net.au/>)
 - Be part of displays organised on behalf of the Canterbury History Group, either within the Centre or elsewhere
 - Be made available to bona fide researchers and published as part of their research, provided due acknowledgement is given in any publication
 - Be referenced as part of the history of the Canterbury area
 - Be used as illustrations for reports by Canterbury History Group to its funding bodies, such as : State Department of Planning and Community Development and City of Boroondara
 - Be used to publicise the existence of the collection, in local newspapers, on the Canterbury History Group website and other relevant media.

List of items donated: (list further items on the reverse if necessary)

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Special requirements or Conditions (if applicable):.....

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History Group

Acknowledgement (if any) that you would like cited (for publication purposes)

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Address:

.....

Telephone: **Email:**

Signature of Donor: **Date:**

Witness:

Accepted on behalf of Canterbury History Group:

Position: **Date:**

Office Documentation:

Letter of acknowledgement sent ... Date: **By Whom:**

Catalogued Date: **By Whom:**

Scanned Date: **By Whom:**

Computer record Date: **By whom:**